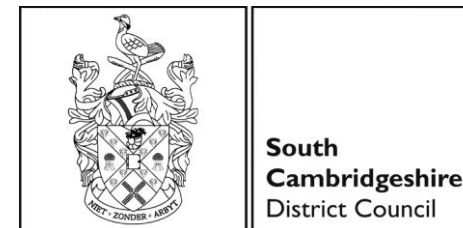


## NOTICE OF KEY DECISIONS

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 20 January 2016**



**South  
Cambridgeshire  
District Council**

Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [victoria.wallace@scambs.gov.uk](mailto:victoria.wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Ray Manning  
Councillor Simon Edwards  
Councillor Robert Turner  
Councillor Mark Howell  
Councillor Mick Martin  
Councillor Peter Topping  
Councillor Tim Wotherspoon  
Councillor Nick Wright

Leader of the Council  
Deputy Leader and Finance and Staffing  
Planning  
Housing  
Environmental Services  
Corporate and Customer Services  
Strategic Planning and Transportation  
Economic Development

**Key and non-key decisions expected to be made from 20 January 2016**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Transfer/Sale of land at OSP 148, Church Lane, Great Eversden  Non-Key	Housing Portfolio Holder	27 January 2016		Housing Portfolio Holder  Julie Fletcher, Head of Housing Strategy	Report (publication 19 January 2016)
Localised Council Tax Support Scheme  Non-Key	Council	28 January 2016		Finance and Staffing Portfolio Holder  Dawn Graham, Benefits Manager	Report (publication expected 20 January 2016)
Gambling Act Statement of Principles  Key	Council	28 January 2016		Environmental Services Portfolio Holder  Myles Bebbington, Head of Service - Environmental Services & Licensing	Report (publication expected 06 January 2016)
Members' Allowances 2016/17  Non-Key	Council	28 January 2016		Leader of Council  Graham Watts, Democratic Services Team Leader	Report (publication expected 20 January 2016)

**Key and non-key decisions expected to be made from 20 January 2016**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Annual Pay Policy Statement 2016/17  Non-Key	Council	28 January 2016		Leader of Council  Susan Gardner Craig, Human Resources Manager	Report (publication expected 20 January 2016)
Position Statement 2015/16: Finance, Performance and Risk  Non-Key	Cabinet  Cabinet	11 February 2016  July 2016		Finance and Staffing Portfolio Holder  John Garnham, Principal Accountant (General Fund & Projects),  Richard May, Policy and Performance Manager	Q3 Report (publication expected 03 February 2016)  Q4 Report (publication expected in month of July 2016)
Medium Term Financial Strategy (General Fund budget 2016/17 including Council Tax setting), Housing Revenue Account (including housing rents), Capital Programme 2016/17-2020/21 and Treasury Management Strategy	Cabinet  Council	11 February 2016  25 February 2016		Finance and Staffing Portfolio Holder  John Garnham, Principal Accountant (General Fund & Projects)	Report (publication expected 03 February 2016)

**Key and non-key decisions expected to be made from 20 January 2016**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
(Revised 2015/16 and 2016/17)  Key					
Treasury Management Quarterly Investment Review  Non-Key	Finance and Staffing Portfolio Holder	11 February 2016		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services  Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 03 February 2016)
Mears Update Report  Non-Key	Council	25 February 2016		Housing Portfolio Holder  Anita Goddard, Housing Operational Services Manager	Report (publication expected 17 February 2016)
Swavesey Byways Rate  Non-Key	Council	25 February 2016		Environmental Services Portfolio Holder  Pat Matthews, Drainage Manager	Report (publication expected 17 February 2016)

**Key and non-key decisions expected to be made from 20 January 2016**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Playing Pitch Strategy for South Cambridgeshire and Cambridge City  Key	Planning Portfolio Holder	14 March 2016		Planning Portfolio Holder  Gemma Barron, Sustainable Communities & Partnerships Manager	Report (publication expected 04 March 2016)
Indoor Sports Facility Strategy for South Cambridgeshire and Cambridge City  Key	Planning Portfolio Holder	14 March 2016		Planning Portfolio Holder  Gemma Barron, Sustainable Communities & Partnerships Manager	Report (publication expected 04 March 2015)
Strategic Policies in the development plan for South Cambridgeshire - Response to consultation with Parish Councils  Key	Planning Portfolio Holder	14 March 2016		Planning Portfolio Holder  Alison Talkington, Senior Planning Policy Officer	Report (publication expected 04 March 2016)
WILLINGHAM: Wilford Furlong Project	Housing Portfolio Holder	16 March 2016		Housing Portfolio Holder	Report (publication expected 08 March 2016)

**Key and non-key decisions expected to be made from 20 January 2016**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key				Gill Anderton, Head of Housing (New Build)	
Risk Management Strategy  Non-Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder  John Garnham, Principal Accountant (General Fund & Projects)	Report (publication expected 11 April 2016)
Financial Management System  Non-Key	Cabinet	14 April 2016		Finance and Staffing Portfolio Holder  Caroline Ryba, Head of Finance	Report (publication expected 06 April 2016)
Write-offs 2015/16  Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 11 April 2016)
Revenues and Benefits Performance Report Q3  Non-Key	Finance and Staffing Portfolio Holder	19 April 2016		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 11 April 2016)

**Key and non-key decisions expected to be made from 20 January 2016**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Flood and Water SPD Non-Key	Planning Portfolio Holder	June 2016		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer, Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication date tbc)
Rural Settlements List 2017-18 Non-Key	Finance and Staffing Portfolio Holder	18 October 2016		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 10 October 2016)